



Wichita County Economic Development, Inc.

PO Box 345
106 W. Broadway
Leoti, KS 67861

620.375.2182 office · 620.375.4350 fax
www.wichitacounty.org · email: wced@wbsnet.org

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Wichita County Economic Development Mini-Grant Information & Application

Completed applications can be turned in to the WCED Office, located at 106 W. Broadway in Leoti, Kansas. Applications can also be mailed to PO Box 345, Leoti, Kansas. Applications are accepted year-round and grants are awarded until funds are exhausted. For more information or answers to any questions, contact the office at (620)375-2182. Do not turn in incomplete applications.

Complete applications must have the following items:

- A brief description, in your own opinion, of the overall economic impact of this project on your business.
- Proof of property taxes paid for existing businesses only (must be current).
- Pictures of building in present condition.
- Specifications outlining proposed work. This should include drawings/designs, samples of colors, awning/façade materials, and anything that will give the grant review committee a vision of the project when it is completed.
- Cost estimates, including official bids from contractors, pricing from vendors, etc.
- Proof of ownership or written permission from property owner allowing work.

Amounts

1:1 Match required. Businesses must match each dollar requested. Maximum amount available is \$500/project.

Grant Parameters

The purpose of this program is to improve the appearance and functionality of commercial properties located in Wichita County. Improving the appearance and functionality of commercial buildings is part of an overall strategy to attract consumers and new businesses as well as to support existing businesses in Wichita County.

All commercial buildings within the City Limits of Leoti and Marienthal are eligible for funding. Buildings that are used as residences or storage buildings are not eligible.

Applicants determine the total cost of each project, but grants are awarded on the basis of a minimum match of one-to-one private funds to grant funds. Additional consideration is given to applicants who provide more than the minimum match requirements. Grants are awarded solely on the basis of actual material and professional labor costs. Sweat equity will not be a consideration. Funds are paid upon submission of receipts to the Wichita County Economic Development office.

Grants will be awarded for future projects only. Applications for work already completed will not be accepted. Project costs accrued before application approval will not be reimbursed.

Applications will be taken until funds have been exhausted. Businesses may apply for funding for more than one project. Applications will be reviewed by the Grant Committee, recommended for approval or not, and forwarded on to the Wichita County Economic Development Board of Directors, which will then vote on the Grant Committee's recommendation. Final approval of the grant application is ultimately up to the Wichita County Economic Development Board of Directors and is at their discretion.

"... a diverse group of motivated community leaders dedicated to promoting economic growth & stability by providing progressive leadership to achieve a prosperous, vibrant and creative environment for the betterment of Wichita County."



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Funds may be used for the following projects/improvements:

- Removal of false façade
- Pressure cleaning
- Stucco, new or restoration
- Exterior painting
- Window or door replacements or repairs
- Re-pointing of mortar joints for bricks or stone
- Awning/canopy removal or replacement
- Entryway tile in exterior doorways
- Exterior lighting
- Signage

Funds may not be used for the following projects/improvements:

- Roofing
- Guttering
- HVAC
- Interior remodeling
- Parking lot maintenance/improvement
- Landscaping



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Date of Application _____

Applicant Information

Applicant Name _____

Business Name _____

Mailing Address _____ City _____ State _____ Zip _____

Phone Number _____ Email Address _____

Building Information

Physical Address of Building _____ City _____

Years in Business _____ Property is (Check one) _____ Occupied by Owner _____ Leased

Improvement Information

Type of Improvements Planned (Check all that are applicable)

_____ Façade Demolition _____ Façade Reconstruction _____ Brickwork _____ Exterior Painting

_____ Awning _____ Window Repair/Replacement _____ Entryway Improvement _____ Signage

Other (Please Briefly Describe) _____

Estimated Cost of Improvements _____ Amount Requested _____

Date Work Will Begin _____ Date Work Will Be Completed _____

I understand that grants are furnished on a reimbursement bases following completion of the work. I further understand that work not detailed in this application will not be funded. I also have read and agree to the terms and conditions listed in the Wichita County Economic Development Mini-Grant Program Guidelines.

Applicant Signature _____ Date _____

For Office Use Only

Date Received _____ Date Sent to Committee _____ Date Sent to BOD _____ Approved _____ Denied _____